

KnowHow Workshop Schedule 1-July-14 to 30-June-15 - Year 2 (12 months)

| Core Training (\$625 + gst per person; or \$6250 capped council cost)          | Jul-14                                                  | Aug-14                                                                                                                                                           | Sep-14                                                      | Oct-14                                                          | Nov-14                     | Dec-14 | Jan-15 | Feb-15                                                                                                 | Mar-15                                                          | Apr-15                    | May-15                       | Jun-15                     |
|--------------------------------------------------------------------------------|---------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|-----------------------------------------------------------------|----------------------------|--------|--------|--------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|---------------------------|------------------------------|----------------------------|
| A Practical Guide to Public Consultation                                       |                                                         |                                                                                                                                                                  |                                                             |                                                                 |                            |        |        |                                                                                                        | Hamilton CC - date tbc                                          | Nelson CC - date tbc      |                              |                            |
| Asset Management                                                               |                                                         |                                                                                                                                                                  |                                                             |                                                                 |                            |        |        |                                                                                                        | Rotorua DC - date tbc<br>Invercargill CC - date tbc             |                           |                              |                            |
| Chairing Meetings/Conflicts of Interest/Understanding Orders                   |                                                         |                                                                                                                                                                  |                                                             |                                                                 |                            |        |        |                                                                                                        | Tasman DC - date tbc                                            | Dunedin CC - date tbc     |                              |                            |
| Decision Making - How it really works                                          |                                                         | Ashburton DC - date tbc                                                                                                                                          |                                                             |                                                                 | Greymouth DC - date tbc    |        |        | Napier CC - date tbc                                                                                   |                                                                 |                           |                              | Whangarei DC - date tbc    |
| Financial Governance 101                                                       |                                                         | Rotorua DC - month/date tbc<br>Invercargill CC - month/date tbc<br>Nelson CC - month/date tbc<br>New Plymouth DC - month/date tbc<br>Queenstown - month/date tbc |                                                             |                                                                 |                            |        |        |                                                                                                        | Wellington - month/date tbc<br>Christchurch CC - month/date tbc |                           | Westland DC - month/date tbc |                            |
| Introduction to Financial Governance                                           |                                                         |                                                                                                                                                                  |                                                             |                                                                 |                            |        |        |                                                                                                        |                                                                 |                           |                              |                            |
| Local Government and Elected Members                                           |                                                         |                                                                                                                                                                  |                                                             |                                                                 |                            |        |        |                                                                                                        | Taupo DC - date tbc                                             |                           |                              |                            |
| Media & Presentation - How to present the right message                        |                                                         |                                                                                                                                                                  |                                                             |                                                                 |                            |        |        |                                                                                                        | Christchurch CC - date tbc                                      | Hamilton CC - date tbc    |                              |                            |
| RMA - How it really works                                                      |                                                         |                                                                                                                                                                  |                                                             |                                                                 |                            |        |        | Wellington - date tbc                                                                                  |                                                                 | Thames-Coro DC - date tbc |                              | Kapiti Coast DC - date tbc |
| Understanding Te Ao Maori                                                      |                                                         |                                                                                                                                                                  |                                                             |                                                                 | Hastings DC - date tbc     |        |        |                                                                                                        | Nelson CC - date tbc                                            |                           |                              |                            |
| KnowHow Plus (full day) (\$680 + gst per person or \$6800 capped council cost) | Jul-14                                                  | Aug-14                                                                                                                                                           | Sep-14                                                      | Oct-14                                                          | Nov-14                     | Dec-14 | Jan-15 | Feb-15                                                                                                 | Mar-15                                                          | Apr-15                    | May-15                       | Jun-15                     |
| Audit & Finance Committees – Roles & Functions                                 |                                                         |                                                                                                                                                                  | Hamilton CC - month/date tbc<br>Dunedin CC - month/date tbc |                                                                 |                            |        |        | Hastings DC - month/date tbc<br>Christchurch CC - month/date tbc                                       |                                                                 |                           |                              |                            |
| Economic Leadership                                                            |                                                         |                                                                                                                                                                  |                                                             |                                                                 |                            |        |        |                                                                                                        |                                                                 |                           | Rotorua DC - date tbc        |                            |
| Establishing & Maintaining Working Relationships with your CE                  |                                                         |                                                                                                                                                                  | Wellington - date tbc                                       |                                                                 |                            |        |        |                                                                                                        |                                                                 |                           |                              |                            |
| Financial Governance 201                                                       |                                                         |                                                                                                                                                                  |                                                             | Rotorua DC - month/date tbc<br>Invercargill CC - month/date tbc |                            |        |        | Nelson CC - month/date tbc<br>New Plymouth DC - month/date tbc<br>Queenstown Lakes DC - month/date tbc |                                                                 |                           |                              |                            |
| Good Debating & Influencing Techniques                                         |                                                         | Christchurch CC - date tbc                                                                                                                                       |                                                             |                                                                 |                            |        |        | Wellington - date tbc                                                                                  |                                                                 |                           |                              |                            |
| Leadership Skills                                                              |                                                         |                                                                                                                                                                  | Rotorua DC - date tbc                                       |                                                                 |                            |        |        | Nelson CC - date tbc                                                                                   |                                                                 |                           |                              |                            |
| Strategic Thinking and Planning                                                |                                                         |                                                                                                                                                                  | Invercargill CC - date tbc                                  |                                                                 |                            |        |        | Rotorua DC - date tbc                                                                                  |                                                                 |                           |                              |                            |
| Understanding & Maximising Relationships with China                            |                                                         |                                                                                                                                                                  |                                                             |                                                                 |                            |        |        |                                                                                                        |                                                                 |                           |                              | Wellington - date tbc      |
| Governance Modules (half day) (\$425 + gst per person)                         | Jul-14                                                  | Aug-14                                                                                                                                                           | Sep-14                                                      | Oct-14                                                          | Nov-14                     | Dec-14 | Jan-15 | Feb-15                                                                                                 | Mar-15                                                          | Apr-15                    | May-15                       | Jun-15                     |
| Business Presentation Skills                                                   |                                                         |                                                                                                                                                                  |                                                             |                                                                 | Christchurch CC - date tbc |        |        |                                                                                                        | Hamilton CC - date tbc                                          |                           |                              |                            |
| Chairing Meetings                                                              |                                                         |                                                                                                                                                                  |                                                             |                                                                 | Whakatane DC - date tbc    |        |        | Gore DC - date tbc                                                                                     |                                                                 |                           |                              |                            |
| Conflicts of Interest                                                          |                                                         |                                                                                                                                                                  |                                                             |                                                                 |                            |        |        |                                                                                                        |                                                                 |                           | Wellington - date tbc        |                            |
| Effective Directorship                                                         |                                                         |                                                                                                                                                                  |                                                             |                                                                 |                            |        |        |                                                                                                        | Christchurch CC - date tbc                                      |                           |                              |                            |
| Introduction to Local Government                                               |                                                         |                                                                                                                                                                  |                                                             |                                                                 |                            |        |        |                                                                                                        |                                                                 |                           |                              |                            |
| Roles & Responsibilities of an Elected Member                                  |                                                         |                                                                                                                                                                  |                                                             |                                                                 |                            |        |        |                                                                                                        |                                                                 |                           |                              |                            |
| Understanding Orders                                                           |                                                         |                                                                                                                                                                  | Wellington - date tbc                                       |                                                                 |                            |        |        | Wellington - date tbc                                                                                  |                                                                 |                           |                              |                            |
| Community Boards (\$395 + gst per person or \$5500 capped council cost)        | Jul-14                                                  | Aug-14                                                                                                                                                           | Sep-14                                                      | Oct-14                                                          | Nov-14                     | Dec-14 | Jan-15 | Feb-15                                                                                                 | Mar-15                                                          | Apr-15                    | May-15                       | Jun-15                     |
| Community Board Workshop                                                       |                                                         |                                                                                                                                                                  |                                                             |                                                                 |                            |        |        |                                                                                                        |                                                                 |                           |                              |                            |
| Community Boards - Influencing Change                                          | NB: 2 x workshops planned for this FY - month/date tbc. |                                                                                                                                                                  |                                                             |                                                                 |                            |        |        |                                                                                                        |                                                                 |                           |                              |                            |
| Webinars (\$150 + gst per person or \$500 per council)                         | Jul-14                                                  | Aug-14                                                                                                                                                           | Sep-14                                                      | Oct-14                                                          | Nov-14                     | Dec-14 | Jan-15 | Feb-15                                                                                                 | Mar-15                                                          | Apr-15                    | May-15                       | Jun-15                     |
| TBC                                                                            |                                                         |                                                                                                                                                                  |                                                             |                                                                 |                            |        |        |                                                                                                        |                                                                 |                           |                              |                            |
| TBC                                                                            |                                                         |                                                                                                                                                                  |                                                             |                                                                 |                            |        |        |                                                                                                        |                                                                 |                           |                              |                            |

NB: This Workshop Schedule is correct as at 26 March, 2013. Please refer to the KnowHow Calendar of Events for our updated programm. Click here for Calendar of Events